

BRIDGE CHARTER ACADEMY

60 S PIONEER STREET, LOWELL, OR 97452 • PHONE: 541-937-5200 • FAX: 541-937-5201
21610 NE BUTLER MARKET ROAD, BEND, OR 97701 • PHONE: 541-699-6925 • FAX: 541-937-5201

INDEPENDENT CONTRACTOR AGREEMENT

This agreement is entered into by and between Bridge Charter Academy (BCA), a charter school existing pursuant to Chapter 338 of the Oregon Revised Statutes, and the company/individual listed below hereinafter referred to as "Contractor."

Company Name/Contact Name	Email		Phone
Street Address	City	State	Zip
Social Security Number or EIN	Company Website (Optional)		

The Parties hereto agree as follows:

1. This agreement shall be effective from July 1st 2020 through June 1st 2021
2. Contractor shall provide the following service(s): _____
_____ at a rate of _____/_____.
3. Contractor shall send an invoice directly to BCA monthly via mail, email, or fax.
Email: mnapier@bridgecharter.com
4. Contractor shall provide to BCA a monthly progress report on each student with Contractor's monthly invoice, in order to be paid. Contractor shall otherwise keep BCA reasonably apprised as to all the material information regarding each student receiving Contractor's services.
5. Contractor will ensure that Contractor and all employees are current on their criminal record check and fingerprinting. All public charter school contractors and/or their employees, whether employed part-time or full-time, and all contractors and/or their employees who provide early childhood special education or early intervention services, in accordance with rules established by the Employment Department are required to have criminal records check and fingerprinting within 60 days of becoming a contractor and at least once every five (5) years.
6. Contractor will carry liability insurance (including malpractice insurance), on terms acceptable to BCA, if warranted relative to any service that [he or she] performs for BCA. BCA may require proof of insurance from time to time. Contractor shall indemnify, defend and hold BCA harmless from any and all claims, rights, or actions related to any of the Contractor's activities under this Agreement, including as to attorney fees and court costs.
7. Contractor represents and warrants to BCA that Contractor is qualified to perform the services contemplated by this Agreement and has sufficient resources, whether financial or otherwise, to meet all Contractor's obligations hereunder. Bridge Charter Academy reserves the right to approve/disapprove or cancel the contract for any individual Contractor.

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- 8. Contractor shall comply with all applicable federal, state and local laws, rules, regulations and ordinances regarding its employees, including as to the protection of confidential student information including, without limitation, the Family Educational Rights and Privacy Act (FERPA).
- 9. This agreement, or any of its rights, obligations, terms or conditions, may not be assigned by either party without the written consent of the other party and may not be subcontracted by Contractor in whole or in part without express written consent of BCA.
- 10. BCA may terminate this Agreement upon 5 working days' written notice to Contractor. In such event, Contractor shall be reimbursed for all services performed to date, as determined by BCA. All finished or unfinished documents and paperwork prepared by Contractor are property of BCA. If Contractor is convicted of any crime or offense, fails or refuses to comply with the written policies or reasonable directive of BCA, engages in serious misconduct in connection with performance hereunder, or materially breaches provisions of this Agreement, BCA may terminate this Agreement immediately without prior written notice to Contractor.
- 11. BCA shall not be responsible for withholding taxes with respect to the Contractor's compensation hereunder. Contractor shall have no claim against BCA hereunder or otherwise for vacation pay, sick leave, retirement benefits, Social Security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.
- 12. Contractor irrevocably agrees that any dispute as to the interpretation or enforcement of this Agreement shall be exclusively in the Circuit Court for Lane County, Oregon. In any such proceeding, the prevailing party shall be entitled to recover its attorney fees and court costs.
- 13. Contractor shall not rely on any alteration, amendment or modifications of the terms of this Agreement which is not in writing and signed by the authorized representative of BCA.

Initial: _____ I hereby certify that I have read this document completely. I further certify that understand and have / will comply with the requirements listed herein, including (but not limited to) the following: I will send a monthly invoice and progress report directly to Bridge Charter, I and my employees have received a criminal background check and have been fingerprinted, and I am carrying appropriate and applicable liability insurance.

Signature _____ Date _____

Print Name _____

BRIDGE CHARTER ACADEMY

By _____ Date _____
Bridge Charter Academy Executive Director

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Your business info may be available to other Bridge Charter families!

Please include this information for our families to view if you are available to add additional students.

Company Name _____

Company website _____

Contact Person _____ **Phone Number** _____

Email _____

Grades / Ages Served (we are a K-12 school) _____

Area – check the following as applicable:

- | | | |
|-------------------------------------------|----------------------------------------------------|--------------------------------------------|
| <input type="checkbox"/> Arts | <input type="checkbox"/> Outdoor Education | <input type="checkbox"/> Tutoring |
| <input type="checkbox"/> Foreign Language | <input type="checkbox"/> Physical Education/Sports | <input type="checkbox"/> Vocal Performance |
| <input type="checkbox"/> Music / Choir | <input type="checkbox"/> Science / STEM | <input type="checkbox"/> Other _____ |

Specialty _____

Examples: Arts – Painting, Quilting
Tutoring –Early Reading, Algebra - Pre-Calculus
Physical Education – Karate, Dance
Vocal Performance – Theatre, Public Speaking